

**Guelph Engineering Society
Fall General Meeting
Tuesday November 22, 2011
5:30 P.M., Thornbrough 1307**

Welcome!

Regards: Greg, Shannon, Justin (ish)

Accountability – Presented by VP Internal, Michelle Teepell

- President, Kallie Banks
 - o We only have half of the representation on the program and curricular committees
 - Kallie has class during the meeting times by Alexis is representing at each of the meetings on behalf of EngSoc
 - o Kallie was also responsible for putting the frosh kits together this summer
 - o She moved mostly everything from the old office to the new one and organized it
 - o Kallie also organized the transition retreat
- VP External, Jamie Cunningham
 - o Will work on deadlines for conference reports, which should be up to date by end of semester
 - o Jamie is also organizing GESC
 - o We need to have conference reports up to date in order to talk to the dean about getting the funding that Mark used to get for conferences
 - The dean is too busy to discuss this with this semester. Jamie will talk to him next semester
- VP Internal, Michelle Teepell
 - o Michelle is working on the revamp of the constitution and policy manual for the Winter 2012 general meeting
- VP Finance, Amanda, McKay
- VP Academic, Alexis Wagner
 - o Are we tracking changes on the policy manual?
 - Michelle will be keeping track of out of date things and typos and revamping it for the Winter 2012 general meeting
 - o What are we going to do to get more interest for the high school preview day
 - The conference is organized by students, Laura Christianson and Caitlin Cain
 - Only 10 students registered this year
 - The lack of participation this year was likely caused by a problem with timing
 - It had to be rescheduled from a weekend to a week day
 - There are a lot of events this time of year and perhaps we would get more interest if it was held in January
 - We could also potentially do it on a class-to-class basis?
 - EngSoc is not the primary organizer of this event so contact Caitlin with any concerns

VP Socials, Kristina Kuffel and Zoey Zimmer

- Could the VP socials present a budget the week before an event during the EngSoc meeting even if it is the same as last year
 - It will be done next semester
 - The debrief form has a specific spot for budgeting on it
- Phone Bill
 - For the past 4 months the bill has been \$83
 - EngSoc members are allowed to call long distance as long as it is about an EngSoc function
 - If we want to get a bill that shows what times the phone is being used we can do this based on our extension if we talk to the school.

Motions – Presented by VP Internal, Michelle Teepell

MOTION 2011-11-22-1

MOVED BY: Maddie Craig, Publications and Promotions Coordinator

WHEREAS: The microwaves in the lounge need to be cleaned more frequently by predetermined council members.

BIRT: The Engineering Society council members clean the 2 microwaves in the lounge weekly, following a predetermined cleaning schedule.

BIFRT: The Operations Manager develop a cleaning schedule at the beginning of each semester rotating through all of the council members and the Operations Manager Policy Manual be updated to reflect such a change.

Discussion:

- Should we have penalties for not following through
 - Cleaning the microwave will become another one of your EngSoc duties and we don't have penalties for not completing the other jobs so no
 - This is a volunteer position so we are not going to charge them to do work
- In the past it has been the job of one EngSoc member and they motioned to have it removed
 - I.e. was technical coordinator's before
- Because of the number of EngSoc members, each person will only have to do it at the most twice per semester
 - Because it will be done weekly this will not be that gross of a job
- We already have cleaning supplies in the office

FOR	AGAINST	ABSTAIN
24	0	0

Motion passed

MOTION 2011-11-22-2

MOVED BY: Michelle Teepell, VP Internal

WHEREAS: First year involvement and participation significantly dwindles after Orientation Week.

BIRT: The Executive investigate and consider the addition of a First Year Engagement Coordinator for the 2012-2013 Council year to address the social, academic and other concerns of the first year class.

BIFRT: A full position description and policy manual section be available for the Winter 2012 General Meeting and 2012-2013 Council elections pending approval of a 2/3 majority vote from the current EngSoc Council.

Discussion

- EngSoc has issues providing social events for first years because the majority are not of age
- There are also academic concerns
 - o The first year reps have a meeting with Karen Gordan, the first year liaison, to discuss academic issues every other weeks
- There will be a election for this position however it will be made clear that it is a one year trial The following general meeting it would be put in the policy manual
- The position would be held by an upper year student
- This can be seen as a proposed remedy for having no social coordinator position
- Although the first year reps represent opinions of first year class, they may not be aware of all the resources available
- The new position would be in charge of addressing concerns and running proposed event
- This motion is to make this an official position and to have the EngSoc council decide on the duties for the next general meeting.
- If the GM was run after elections, we would have to run a special election for this position

FOR	AGAINST	ABSTAIN
23	0	1

Motion passed

*Two attendees left

MOTION 2011-11-22-3

MOVED BY: Michelle Teepell, VP Internal

WHEREAS: Many Council members are unaware of their duties before running for their position.

BIRT: The VP Internal work together with the other council members to create full job descriptions for each council position to provide during the nomination period of elections for the 2012-2013 EngSoc council. These job descriptions are to be finalized by the Winter 2012 General Meeting.

BIFRT: These job descriptions outline the specific duties/events that each position is responsible for and the approximate time of the year in which they occur.

BIFRT: Each nominee sign a copy of these job descriptions stating that they understand and accept the responsibilities of the position which they are running for upon acceptance of nomination.

BIFRT: Article 5, Clause 3, Section 4 be changed to read "Nominations and **acknowledgement of the duties of the Council position** will be submitted to the Council Office or to the Chief Electoral Officer."

Discussion:

- Need an amendment, timing wise it doesn't work out
- Delete last sentence and it will be ok
- Friendly amendment don't need to vote

FOR	AGAINST	ABSTAIN
22	0	0

Motion passed

MOTION 2011-11-22-4

MOVED BY: Michelle Teepell, VP Internal

WHEREAS: Council structure requires review

BIRT: The VP Internal in collaboration with the President and a committee of four members assess the current EngSoc structure and create a hierarchy Council structure outline that is to be presented at the Winter GM.

BIFRT: This committee consists of:

1. Michelle Teepell
2. Kallie Banks
3. Alexis Wagner
4. Jamie Cunningham
5. Cody Kupferschmidt
6. Maddie Craig

Discussion:

- Should the committee also consist of past presents or someone outside of council with experience?
 - Michelle was VP external last year has talked to the EngSoc of U of T and Waterloo and feels as though she has enough experience for this
- If more then 4 people volunteer it will be put to a vote
- EngSoc members will still be able to provide feedback because the committee will be presenting to them
- Participation is limited because working in a small group is easier
- What is actually happening?
 - EngSoc currently has 16-20 positions that all report to the president
 - The committee will be coming up with a system in which EngSoc exec positions are responsible for different non-exec EngSoc positions
 - Would make it easier to keep tabs on positions that may go unnoticed
- Request to amend it to 4 members, friendly amendment

*1 attendee returned

FOR	AGAINST	ABSTAIN
23	0	0

Motion passed

Anything else

- How to make O'snap an official club under EngSoc
 - o Come to a meeting and EngSoc will vote to recognize it as a club under EngSoc
 - o It becomes more complicated with finances however

Motion to adjourn: Maddie Craig

Secunder: Jamie

For: 20

Against:1

Abstention:2